**Hazard Notification**

Ref:

Email:

Date:

Sent via email to:

Dear ……………………….

I write to you on behalf of all GMB members employed in ………………………………………… as some concerns have been raised regarding risk assessment and/or hazards.

I have compiled a question and answer assessment below.

Please can I ask that the service reviews this with their Health & Safety Department, as this has been carried out by our qualified health and safety representatives.

**Company Name:** ………………………

**Hazard identified by: GMB**

**Hazard Identified**

**How often is the Hazard undertaken?**

**Who might be harmed?**

**What is being done already to control the risk?**

**What further action is needed to take to control the risk?**

**Who needs to carry out the action?**

**When is the action needed by?**

Immediately. Please give this your urgent attention.

Yours sincerely

Name:

Title: